



MANHASSET UNION FREE SCHOOL DISTRICT

MANHASSET, NEW YORK 11030

REGULAR BOARD MEETING MINUTES

NOVEMBER 5, 2020

SECONDARY SCHOOL/DISTRICT OFFICE/COMMUNITY ROOM
AND VIA ZOOM VIDEO COMMUNICATIONS – LIVE ON YOUTUBE
DUE TO COVID-19 RESTRICTIONS

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: Mir Zayid Alam

ADMINISTRATIVE STAFF PRESENT: Dr. Vincent Butera, Superintendent; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services and several other administrators.

CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 7:34 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

MOTION: The Board of Education convenes herewith a Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

There were over 30 community members and staff in attendance via Zoom

A. Student Recognition

2020 NYSSMA All-State Virtual Ensembles

Paul Kim – Bass 2, Mixed Chorus

Derek Lee – Oboe, Symphony Orchestra

Matthew Moschitta – Lead Trumpet, Instrumental Jazz

Marco Motroni – Violin, String Orchestra

Kyria Pidherny – Violin, String Orchestra

Paige Theodosopoulos – Soprano 2, Alternate

Julius Yoh – Violin, String Orchestra

B. Approval of Minutes (Enclosures)

MOTION: The Board of Education hereby approves the minutes of the October 22, 2020 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

MOTION: The Board of Education hereby approves the minutes of the October 27, 2020 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Mr. Prinzo, Ms. Curd- YES

MOTION APPROVED: 3-0

C. Superintendent's Report**D. Student Delegate's Report****E. Presentation**

Review of Audited Financial Statements and Reserves for Year Ended June 30, 2020

Marianne Van Duyne, R.S. Abrams, District Auditors

F. Policy Review

First Reading	
1741	Home-Schooled Students
5420	Student Health Services
5420R	Student Health Services Regulation

G. Board Discussion and Committee Reports

1. Audit Committee – Patricia Aitken
2. CAC Finance
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation – Christine Monterosso
6. PASE (Special Education)
7. CASA

H. Personnel (Enclosures)**RESOLUTION RE. TITLE CHANGE**

BE IT HEREBY RESOLVED that the Board of Education of the Manhasset Union Free School District approves a change of title for a position in the administrators and supervisors bargaining unit, namely, the current title “Assistant Director of Special Education” shall be changed to “Director of Secondary Special Education and Pupil Personnel Services,” effective November 6, 2020; and

BE IT FURTHER RESOLVED that said title change will not require the present incumbent to serve a new probationary period, and shall have no effect on his status as a tenured administrator (tenure area: Director of Secondary Special Education and Pupil Personnel Services).

PERSONNEL SCHEDULE:

Appointments (24) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule A-12, Appointments.

BE IT HEREBY RESOLVED THAT the Board of Education (“Board”) appoints Melissa Lipkowitz to a three year probationary appointment (Revision) as an Elementary Teacher (tenure area:

Elementary Teacher) effective 9/1/2020, subject to applicable laws and regulations regarding the granting of tenure. *

Pursuant to Education Law section 3012-d and Commissioner's Regulations, in order to be considered for tenure, said individual probationary appointees must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Granting of Tenure (1) (As per MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule G-2, Granting of Tenure.

Setting of Salary (1) The Board of Education of the Manhasset UFSD hereby approves Schedule S-10 Setting of Salary.

Terminations (5) (Substitutes) The Board of Education of the Manhasset UFSD hereby approves Schedule T-12, Terminations.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

I. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated November 5, 2020.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

3. Adoption of NYS Archives LGS-01 Records Management Schedule (Enclosure)

RESOLVED, By the Manhasset Union Free School District of the Town of North Hempstead that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

4. Approval of Medical Waste Management Services Agreement (Enclosure)

MOTION: The Manhasset Union Free School District authorizes the Board President to execute the Medical Waste Management Services Agreement with Sharps Compliance Inc., for a one-time Shelter Rock Elementary School regulated medical waste pick-up.

5. **Approval of a DOL/DOR Special Education Services Contract** (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute a DOL/DOR Special Education Services Contract with the Roslyn Union Free School District for a student from the Manhasset UFSD ("District of Residence") who attends a private school in the Roslyn Union Free School District ("District of Location") and receives special education services from the Roslyn Union Free School District in the 2020-2021 school year.

6. **Approval of a DOL/DOR Special Education Services Contract** (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute a DOL/DOR Special Education Services Contract with the South Huntington Union Free School District for students from the Manhasset Union Free School District ("District of Residence") that attend a private school in the South Huntington Union Free School District ("District of Location") and receive special education services from the South Huntington Union Free School District in the 2020-2021 school year.

7. **Approval of Special Education Services Agreement** (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute a Special Education Services Agreement with SCO Family of Services, Westbrook Preparatory School in accordance with the IEP of a special education student for the 2020-2021 school year.

8. **Approval of Instructional Service Agreement** (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute the Instructional Services Agreement with Zucker Hillside Hospital, Department of Psychiatry, in accordance with the IEPs of special education students for the 2020-2021 school year.

9. **Treasurer's Financial Reports - May and June 2020** (Enclosures)

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balances
5. Revenue Status Reports
6. Appropriation Status Reports

10. **Resolution to Accept the Audit Reports for the Year Ended June 30, 2020** (Enclosures)

MOTION: The Board of Education of the Manhasset Union Free School District, based on the recommendation of the District's Audit Committee, hereby accepts the Audited Financial Statements and Supplementary Information for the Manhasset Union Free School District for the year ended June 30, 2020 and the Report on Audit for the Extraclassroom Activity Funds for the year ended June 30, 2020, both as presented by the District's independent external auditor, R. S. Abrams & Company LLP, Islandia, New York, and hereby directs the District Clerk to file a copy of this resolution and the District's audited financial statements with the Commissioner of Education.

11. Resolution to Accept the Corrective Action Plan Pursuant to the Audit Report for the Year Ended June 30, 2020 (Enclosures)

MOTION: The Board of Education of the Manhasset Union Free School District, based on the recommendation of the District's Audit Committee, hereby accepts the Management Letter for the year ended June 30, 2020 as presented by the District's independent external auditor, R. S. Abrams & Company LLP, Islandia, New York, approves the Corrective Action Plan and authorizes and directs the Administration to implement the Corrective Action Plan. Further, the Board of Education hereby directs the District Clerk to file a certified copy of this resolution and the District's Corrective Action Plan with the Commissioner of Education and the Office of the State Comptroller.

MOTION: The Board of Education hereby unanimously approves the consent agenda.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

J. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Location	Time
November				
18	Wednesday	Board Meeting	*	8:00 pm
December				
3	Thursday	Board Meeting	*	8:00 pm
17	Thursday	Board Meeting	*	8:00 pm

Upcoming Board Policy Meetings

Date	Day	Meeting	Location	Time
November				
6	Friday	Policy Meeting	*	8:30 am
13	Friday	Policy Meeting	*	11:00 am
20	Friday	Policy Meeting	*	8:30 am
December				
4	Friday	Policy Meeting	*	8:30 am
11	Friday	Policy Meeting	*	8:30 am
18	Friday	Policy Meeting	*	8:30 am

***Due to Covid-19 restrictions, meetings will continue to be held via Zoom Video Communications or other similar platform.**

K. Open Discussion: Participants were invited to ask questions and make comments.

L. MOTION TO ADJOURN MEETING

On motion duly made at 8:39 p.m., the Board adjourned the Regular Meeting.

MOTION: The Board of Education hereby adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk